

The Court School
Full Governing Body Meeting
Tuesday 24 June 2025

Date:	Tuesday 24 June, 2025
Venue:	The Court School
Present:	Cllr. Garry Hunt (GH) (Chair), LA Governor Cllr. Jon Shimmin (JS), LA Governor Jamyn-Beesley (JB), Headteacher Amy Griffiths (AG) (Vice Chair), Parent Governor Tanya Griffiths (TG), Parent Governor Ceri Gibbon (CG), Community Governor Denise Sargent (DS), Community Governor James Perkins (JP), Teacher Governor Glynis Webb (GW), Staff governor Pam Cotter (PC), Clerk
Apologies	Emma Powell (EP), Parent Governor Chloe McBratney (CM), Community Governor Naveed Chaudhry (NC), LA governor

Item	Discussion/Actions	Owner
1.	<u>Welcome and Apologies</u>	
1.1	GH welcomed governors to the meeting.	
1.2	Apologies had been received from CM, CJ, RF, EP. Apologies were received from NC after the meeting.	
1.3	The meeting was quorate.	
2.	<u>Declaration of Interest on items on the agenda</u>	
2.1	No interests in items on the agenda were declared.	
3.	<u>Approval of Minutes of previous meeting</u>	
3.1	<u>Accuracy</u> Minutes from 25 May 2025 were agreed as a true and accurate record of that meeting	
4.	<u>Matters arising</u>	
4.1	<ul style="list-style-type: none"> • JB has received permission from the LA to advertise for a Grade 6, full-time Business Manager role that will work across the two new sites. This role will have responsibility for HR, finance and 	

J. Hunt 7-11-25

The Court School
Full Governing Body Meeting
Tuesday 24 June 2025

<p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p>	<p>H&S with a supervisory role for one full-time Admin Support, one part-time Admin Support and two caretakers</p> <ul style="list-style-type: none"> ● JB advised that he has received Jan Harries resignation ● JB informed governors that attendance is improving with a number of pupils moving in terms of PSPs. ● JB informed governors that exclusions had previously been reported at 19.5 days and is now at 20.5 days (JB explained that this is an extremely low number). ● GH informed governors that he is waiting for a response from Ruth Lock (Governor Services) in respect of the Governance of the new schools. <p>A discussion around the governance of the two new school sites followed, including the need for the governing body to be representative of the communities within which they will sit.</p> <p>GH noted that there was a Topping Out Ceremony at 13:00 on 14th July that he would be attending.</p> <ul style="list-style-type: none"> ● 9.3 - Enhanced Transition Arrangements; JB advised that as of today, 24 June 2025, all pupils now have placements. <p>Qus: In the majority of cases are people happy with the placements.</p> <p>Ans: Yes.</p> <p>Qus: Why did it take so long to find placements?</p> <p>Ans: There is a lack of capacity and placements.</p> <p>Qus: Will this happen again?</p> <p>Ans: Yes it will, until there is a significant increase in LA placements; it will happen every year and there will be more out of county placements.</p> <ul style="list-style-type: none"> ● JB informed governors that the proposed meeting of the Disciplinary and Dismissals committee will not now proceed as the member of staff concerned has resigned. 	
<p>5.</p> <p>5.1</p> <p>5.2</p>	<p><u>Safeguarding and CLA updates</u></p> <p>JB provided a verbal update on the four Children Looked After referring to the overview that CJ had prepared.</p> <p>JB noted that there had been a serious referral to Children's Services.</p>	

J. Hart 7.11.25

The Court School
Full Governing Body Meeting
Tuesday 24 June 2025

<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p><u>Health & Safety</u></p> <p>JB advised that he and GH will be undertaking a H & S 'walkaround' on 1st July.</p> <p>JB explained that the Fire Officer had identified that there were insufficient plugs in the classrooms resulting in an overuse of extension leads, particularly for the use of any appliance with a heating element which is required to be plugged directly into the wall.</p> <p>JB further explained that the Fire Officer recommends the installation of additional plugs</p> <p>ACTION: JB will apply to the contingency fund to cover the cost of the installation of additional plugs (depending on cost).</p>	<p>JB</p>
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p>	<p><u>Committee Reports</u></p> <p><u>Finance</u></p> <p>GH informed governors that the finance committee had met with Paul Mellin, prior to the FGB meeting and updated governors on the outturn which had previously been £310K but now was at £295K following some savings.</p> <p>GH advised governors that the school is carrying the deficit of £295k with no pushback from the LA.</p> <p>GH further informed governors that there is no certainty as to budgets for the two new school sites and no certainty as to what the budgetary restraints will be.</p> <p>JB informed governors that since the school is carrying a deficit, the LA must approve all recruitment that JB proposes, and reminded governors that as the school moves from one staffing structure to another, the LA is supporting the structure that had previously been presented to the Governing Body.</p> <p>GH concluded that the LFSM officer has no concerns about how the budget is being run and managed, noting that £15K has been saved in a short amount of time.</p>	
<p>8.</p> <p>8.1</p>	<p><u>Policies</u></p> <p>JB informed governors that the Healthcare Needs Policy was a LA policy and that he had incorporated some alterations that AG had made to language and formatting.</p>	

J. W. 7.11.25 3

The Court School
Full Governing Body Meeting
Tuesday 24 June 2025

8.2	GW queried whether all staff were aware of the emergency procedure referred to in the Healthcare Needs Policy, particularly where there can be regular changes in staff.	
8.3	JB agreed and advised that they will address this in the September inset day under Induction.	
8.4	JB advised governors that the Educational Visits Policy did not need approving until 2026.	
8.5	Resolutions: 1. Governors accepted and approved the Complaints Policy 2. Governors accepted and approved the Healthcare Needs Policy with language and formatting changes proposed by AG	
9.	<u>Governor training and development including compliance with mandatory training</u>	
9.1	TG informed clerk that she had completed Complaints training and ALN training	
9.2	CG informed clerk that she had completed Exclusions training	
10.	<u>Governor reflections on time in school 18th June and 24th June</u>	
10.1	JB advised that on 18 July there had been a Family Fun Day organised jointly by the school and contractor Kier. JS and AG attended and both provided positive feedback. JB advised that Cllr Merry attended and included her visit in her written Report.	
10.2	JB advised that the event on 24 June didn't occur. He explained that he was keen to reduce anxiety for pupils at a difficult time (lots of pupils leaving CS at end of academic year).	
11.	<u>Correspondence</u>	
11.1	Two letters of resignation had been received by JB - MW and JH	
12.	<u>AOB</u>	
12.1	<u>School sites update</u> JB informed governors that staff are visiting the sites on the morning of Thursday 26 June.	
12.2	<u>Annual Questionnaires</u> JB circulated hard copies of the results of the annual parent/carers questionnaire and staff questionnaire, advised that both are circulated annually.	

J. B. 7.11.25⁴

The Court School
Full Governing Body Meeting
Tuesday 24 June 2025

12.3	JB informed governors that the results were similar to last year, noting that communication between home and school scored highly and some nice feedback had been received from parents/carers.	
12.4	<p>JB informed governors that the responses from the staff questionnaire were extremely positive, acknowledging some areas of development in professional learning opportunities and workload (indicated by a very small number of respondents).</p> <p>Qus: Are you (JB) aware of these issues?</p> <p>Ans: JB acknowledged that he may not know the issues as much as he has in other years as he has been more strategic and working on the new sites. JB was reassured that they are still receiving positive feedback.</p>	
12.5	JB and the governing body acknowledge the efforts of CJ and Ross and thanked them for their continued hard work.	
12.6	<p>JB noted that staff are pleased to know which sites they will work at</p> <p>Qus: Are staff happy with where they are going?</p> <p>Ans: JB has been able to accommodate almost everybody's preferred site from which to work.</p>	
12.7	Pictures of events shared.	
13.	<u>Proposed dates for academic year 2025-26:</u>	
13.1	<ul style="list-style-type: none"> ➤ Autumn 1 – 14th October '25 ➤ Autumn 2 – 2nd December '25 ➤ Spring 1 – 3rd February '26 ➤ Spring 2 – 10th March '26 ➤ Summer 1 – 12th May '26 ➤ Summer 2 – 23rd June '26 	
14.	<u>Date and time of next meeting</u>	
14.1	<ul style="list-style-type: none"> ● Autumn 1 – 14th October '25 	
15.	<u>Determination of matters to be regarded as confidential</u>	
15.1	Staff governors left the meeting.	
15.2	Discussed under confidential	
15.3	Discussed under confidential	

J.W 7.11.25

The Court School
Full Governing Body Meeting
Tuesday 24 June 2025

	JB left the meeting	
15.4	Discussed under confidential	
15.5	Discussed under confidential	
15.6	Discussed under confidential	
15.7	Discussed under confidential	

J.Wt 2-11-25