



MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE COURT SCHOOL HELD ON WEDNESDAY 28th JUNE 2023 AT 5.00PM

PRESENT: G Hunt (Chair), A Griffiths, S Deverson, C Gibbon, J Shimmin, N Chaudhry, R Fitzpatrick (Deputy Headteacher) and J Beesley (Headteacher)

APOLOGIES: S Bounds, D Sargent, C McBratney, E Powell, S Jenkins, G Webb

ALSO PRESENT: E Gudgeon (Clerk)

Minute		Action
1.	Welcome and Apologies for absence.	
1.1	The Chair welcomed governors to the meeting.	
1.2	The meeting was quorate to begin with. C Gibbon had to leave during the meeting.	
2.	Review Governing Body Membership and Terms of Office	
2.1	Full Governing Body at Present. One Vacancy from September as S Bounds is leaving due to her son leaving the school to move onto secondary education.	
3	Review membership of sub-committees	
3.1	S Bounds leaving Staff Disciplinary/Grievance committee, Performance Management of HT and Pay Review committee and Finance committee. J Shimmin volunteered to join the Finance committee and take on the Vice-Chair role.	
4	Governor Training and Development	
4.1	AG has completed the following modules; Health & Safety, and Violence against Women (refresher).	
4.2	N Chaudhry has completed the following modules; Understanding the role of Data Introduction to Coaching Skills Pupil Discipline and Exclusion Safeguarding Level 2 Safeguarding Level 3	

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4.3	<p>Finance Training Reviewing and Revising IDP's Children's Rights Training for Schools Religion, Values and Ethics Minority Ethnic (ME) pupils Curriculum for Wales</p> <p>When asked for observations regarding training, NC shared that participant involvement is required on all courses and that attendance is noted. The material is a lot to digest at the time, but it is all relevant.</p>	
5	<p>Declaration of items on the agenda None</p>	
6 6.1	<p>Approval of minutes of previous meeting 10/05/23 Accuracy Page 2, Line 3 should read "AG shared that her child was encouraged to eat sweets over a short period of time, by one member of staff, which goes against healthy eating encouragement and promotion." Page 4, Point 8.10, Line 7/8 – SJ asked if any Governors would be interested in coming along to a meeting? A response was missing, as AG expressed interest in attending. Page 4, Point 8.13, Line 4 onwards – Should read The UK has had a bashing from the UN over behaviour policies for children with disabilities and the view is to have Child-led policies that respect the rights of children.</p>	
7. 7.1	<p>Matters Arising NC attended last Friday (23rd June) for a visit and meeting with the Headteacher. NC praised the positive interactions between staff and pupils, and commended the Headteacher and Staff on the superb jobs they do. NC shared his concern about the building and current school site, and asked how do the school provide good quality teaching on the new sites? The new sites will remove the building issues but will raise new issues and challenges. The school has the opportunity to have the best building, new learners and an increase in the number of learners, training and development opportunities for all staff, strong staff retention and a level of commitment from teachers that is already visible.</p>	JB

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	<p>NC suggested Training and Development could be an individual agenda point in meetings going forward.</p> <p>NC believed the school's vision could be to make the school the number 1 special school in the area.</p> <p>Both GH and AG agreed that striving for excellence is a positive point but wanted to stress that the school are not in competition with other schools in the area.</p>	
7.2	<p>JB shared that there are 4 or 5 other special schools that have TIS status.</p> <p>NC shared that certification and CPD (Continuing Professional Development) are separate, and asked where the CPD program was?</p>	
7.3	<p>In relation to point 8.6 of the minutes of the previous meeting, due to the school setting a deficit budget, decisions have to be made and approved by the LA as well as the school. The LA met with JB as they were unhappy with the principal idea of assistant headteachers. The LA proposal includes</p> <ul style="list-style-type: none"> - Deputy Headteacher on each site. - 2 x middle leader on each site (with TLR). <p>AG asked if there is a feeling of a 'slap in the face' as progression to assisting head cannot be offered.</p> <p>JB has requested GH attend meetings on behalf of the Governing Body about staffing structures and explained TLR (Teaching and Learning Responsibility) payments run from £3,000 plus, but have to be attractive for the role to be filled.</p> <p>GH feels the deficit budget is irrelevant as this is not the school's fault. Funding is lacking, and that is the issue.</p> <p>NC suggested clarifying the staffing structure, which may help the LA have an idea of complexities at the school. A greater clarity of the staffing levels and role descriptions may help.</p>	
7.4	There are no firm psychology students in place for the next academic year. Talks with Cardiff University are ongoing.	
7.5	The school have been awarded the Rights Respecting Schools Bronze award.	

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7.6	3 Governor photos have been received for the school's website.	
7.7	Estyn will not be attending this academic year.	
8.	Reflections on Governor visits/Enterprise event	
8.1	GH, AG, DS and SD attended the enterprise event. SD said pupils were fantastic and so happy. It seemed the pupils really enjoyed the event. AG felt pupils coped well and enjoyed serving people. RF shared that the event was a way of helping to develop life-long skills for pupils.	
8.2	The Director of Education attended the event and spoke to pupils.	
8.3	JB has asked the LA about an outreach location to support pupils.	
9.	DHT Curriculum Update	
9.1	RF shared that the curriculum is going from strength to strength.	
9.2	The school council took part in the Lord Mayor's challenge and made dog biscuits which have been sold to staff in school, and members of the public through the dog friendly coffee shop in the village, Coffi Lab. The council have allocated roles and responsibilities to its members and have discussed points such as what it means to be treasurer etc. The council are gathering ideas for fundraising for a school football kit, as well as researching ways to make money to purchase re-usable graffiti boards for the school yard.	
9.3	Pride Day took place in school recently and children were encouraged to wear brightly coloured clothing and produce artwork to celebrate inclusiveness.	
9.4	The £5 challenge for enterprise week was very successful and Emersion week evidence portfolios were shown to the Governing Body.	
9.5	Ethically Informed Citizens week will take place next week and will cover Rights Respecting Schools, activities surrounding racism, comparing another country to Wales, a Beach Combing trip and activities surrounding news events.	
10.	Children who are Looked After (CLA)/Safeguarding	
10.1	LAC Monitoring Report	

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10.2	<table><tr><th>Pupil No</th><th>Year</th><th>ATL Autumn</th><th>ATL Spring</th><th>ATL Summer</th><th>Wellbeing Autumn</th><th>Wellbeing Spring</th><th>Wellbeing Summer</th><th>Context</th></tr><tr><td>1</td><td>6</td><td>4.0</td><td>1.0</td><td>1.0</td><td>Green</td><td>Red</td><td>Red</td><td rowspan="4">Context discussed in meeting but not reported in minutes</td></tr><tr><td>2</td><td>5</td><td>1.0</td><td>3.0</td><td>3.0</td><td>Red</td><td>Amber</td><td>Amber</td></tr><tr><td>3</td><td>6</td><td>3.0</td><td>1.0</td><td>1.0</td><td>Green</td><td>Red</td><td>Red</td></tr><tr><td>4</td><td>4</td><td>3.0</td><td>3.0</td><td>3.0</td><td>Green</td><td>Amber</td><td>Amber</td></tr></table>								Pupil No	Year	ATL Autumn	ATL Spring	ATL Summer	Wellbeing Autumn	Wellbeing Spring	Wellbeing Summer	Context	1	6	4.0	1.0	1.0	Green	Red	Red	Context discussed in meeting but not reported in minutes	2	5	1.0	3.0	3.0	Red	Amber	Amber	3	6	3.0	1.0	1.0	Green	Red	Red	4	4	3.0	3.0	3.0	Green	Amber	Amber
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ATL Figures – 4.0 Excellent, 3.0 Good, 1.0 Poor																																																		
RF actions any concerns that are raised by staff																																																		
11.1	Questionnaires/Self-Evaluation/School Improvement Planning Results of Parent/Carer Questionnaires and Staff Questionnaires were shared with the Governing Body.																																																	
12.1	Annual Report to Parents/Carers JB shared that EG had put together the annual report to Parents/Carers. EG shared that CG had kindly shared a copy of a previous year's report from Baden Powell and that the report contained information that would be useful to Parents/Carers.																																																	
12.2	Titles for the following Governors needed changing; <ul style="list-style-type: none">- Miss Amy Griffiths- Councillor Garry Hunt- Councillor Jon Shimmin																																																	
13.1	Policy Review The Curriculum/Marking Policy was worked on by both RF and CJ and was approved by GB.																																																	
14.1	Correspondence None at this time																																																	
15.1	Any Other Business This is the last meeting for EG as Clerk to the Governing Body. JB has been contacted Ruth Lock about a new clerk.																																																	
15.2	As the school has a deficit budget, it is a requirement that it is reported on at each Governing Body meeting. The school still has a deficit budget and JB will be meeting with PM (LFM) and NH (LA) in the near future.																																																	
15.3	Health and Safety was missing as a separate agenda point. JS reported that the council have paid for fencing on the site, which was installed to prevent pupils from climbing and escaping over a fence and through hedges.																																																	

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	JB reported a Teacher was currently off work having fractured her elbow whilst in school (accident). JS shared that Clive Kitchen (H&S) does raise points, but does tick the boxes when jobs are completed.	
16	Dates for Governing Body meetings in the next academic year <ul style="list-style-type: none"> - Wednesday 11th October 2023 - Wednesday 29th November 2023 - Wednesday 31st January 2024 - Wednesday 13th March 2024 - Wednesday 1st May 2024 - Wednesday 26th June 2024 	
17	Determination of matters to be regarded as confidential	

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