

**The Court School**  
**Full Governing Body Meeting - Minutes**  
**22nd May 2024**

<b>Date:</b>	Wednesday 22 May, 2024
<b>Venue:</b>	The Court School
<b>Present:</b>	Cllr. Garry Hunt (Chair), LA Governor Naveed Chaudhry (NC), LA governor Cllr. Jon Shimmin (JS), LA Governor Ceri Gibbon (CG), Community Governor Denise Sargent (DS), Community Governor Amy Griffiths (AG) (Vice Chair), Parent Governor Emma Powell (EP), Parent Governor Glynis Webb (GW), Staff governor Jamyn Beesley (Headteacher)
<b>Observing</b>	Ross (R..), Deputy Headteacher
<b>Apologies</b>	Chloe McBratney (CM), Community Governor Sarah Jenkins (SJ), Teacher Governor Christine Murrell, Parent Governor

Ref:	Item	Owner
1.	<b>Welcome and Apologies</b>	
1.1	Chair welcomed governors.	
1.2	Apologies received from CM, SJ and Christine Murrell.	
2.	<b><u>Declaration of interest on items on the agenda</u></b>	
2.1	None	
3.	<b><u>Governors Code of Conduct Forms</u></b>	
3.1	<b>Action: Clerk to circulate this and business interest form to Christine Murrell.</b>	PC
4.	<b><u>Approval of minutes of previous meeting</u></b>	
4.1	Minutes from GB meeting, 31st January 2024 <u>Accuracy</u> <ul style="list-style-type: none"> <li>Governors Present: "Nadine" changed to "Christine Murrell"</li> <li>Item 7.20 - Date of meeting changed from "22nd March" to "22nd February"</li> <li>Item 8.11 - "SLT" changed to "ELT"</li> <li>Item 8.23 - made clear that the reason the child did not get enough praise was because "another child was taking up staff".</li> <li>Item 11 - clarified "governors agreed to add this to the next FGB agenda"</li> </ul>	
4.2	<u>Notes from GB meeting, 20th March 2024 (attached as appendix 1)</u>	

J. Hunt 2.7.24

4.3	<p>GH informed governors that as the meeting on 20th March was not quorate, no decisions had been made. GH recommended that since that meeting had not been quorate, that the notes taken by the clerk at that meeting are attached to minutes from the meeting on 22nd May 2024 as appendix. The Clerk and Governors agreed.</p> <p><u>Accuracy</u></p> <ul style="list-style-type: none"> <li>Item 8.1 update to read "an area that requires further development"</li> <li>Item 8.12 update "governors" from "JB" and add "infrastructure and buildings"</li> <li>Item 11.6 replace "citizens" with "individuals"</li> <li>Item 11.7 update "Police Liaison Officer"</li> <li>Item 12 update spellings of "Carolann" and "Kelsey"</li> <li>Notes from 20th March 2024 were agreed.</li> </ul>	
5. 5.1	<p><u>Matters arising</u> <u>Matters arising from Minutes dated 31st January</u></p> <ul style="list-style-type: none"> <li>Item 6.2 - Agreed for JB to provide level 1 governor safeguarding training at the start of the next FGB meeting.</li> <li>Item 7.12 - AG attended the meeting on pupil progress and found it helpful. Pupil progress was reviewed and actions to move forward and make more progress were identified.</li> <li>Item 8.16 Finance – JB has an update in Finance section below</li> <li>Item 9 - CLA – JB proposed reflecting on this at the next FGB meeting as there is some work in progress that he is required to do before being able to report in full. Governors agreed.</li> <li>Item 12.3 - JB advised governors that the action is not yet completed. GH asked why not. JB explained that it is due to his current level of capacity and that without his Deputy Headteacher at the moment, his role is operational atm.</li> </ul>	
5.2	<p><u>Matters arising from Notes dated 20th March</u></p> <ul style="list-style-type: none"> <li>Item 8.3 - Curriculum meeting to be arranged at the end of May meeting; attendees: Ross, SJ, CB, GH</li> <li>Item 11.1 - JB has been unable to reach the nutritionist</li> <li>Item 11.5 - JB has been unable to reach the Morrisons contact.</li> <li>Item 13.1 - the Resolutions Policy has been returned to the May agenda as AG had spotted it didn't apply to school staff, HR had directed JB to the incorrect policy which has now been resolved.</li> </ul>	
6. 6.1	<p><u>Review of governing body membership and terms of office</u> Clerk informed governors that there is one parent governor vacancy</p>	
7. 7.1	<p><u>Governing Body and Committee dates for 2024 - 25</u></p> <p>JB shared provisional dates for FGB and finance meetings during the next academic year, 2024/5:</p> <ul style="list-style-type: none"> <li>Finance meeting - 9<sup>th</sup> October 2024 @4pm</li> <li>Governing Body meeting - 9<sup>th</sup> October 2024 @5pm</li> <li>Finance meeting - 4<sup>th</sup> December 2024 @ 4pm</li> <li>Governing Body meeting - 4<sup>th</sup> December 2024 @ 5pm</li> </ul>	

	<ul style="list-style-type: none"> <li>• Finance meeting - 2<sup>th</sup> February 2025 @ 4pm</li> <li>• Governing Body meeting - 2<sup>th</sup> February 2025 @ 5pm</li> <li>• Finance meeting - 26<sup>th</sup> March 2025 @ 4pm</li> <li>• Governing Body meeting - 26<sup>th</sup> March 2025 @ 5pm</li> <li>• Finance meeting - 14<sup>th</sup> May 2025 @4pm</li> <li>• Governing Body meeting - 14<sup>th</sup> May 2025 @5pm</li> <li>• Finance meeting - 2<sup>nd</sup> July 2025 @ 4pm</li> <li>• Governing Body meeting - 2<sup>nd</sup> July 2025 @ 5pm</li> </ul>	
7.2	<b>ACTION: Clerk to send Denise list of which committees' she is a member of</b>	PC
8.	<b><u>Headteachers Report</u></b>	
8.1	The Headteachers Report had been circulated to governors prior to the meeting. JB provided an overview of the highlights:	
8.2	JB informed governors that the school is forging strong connections with Llanishen reservoir with the majority of classes having accessed classes on the water at no cost to school. JB further informed governors that the programme has been successful and that feedback from the children has been very positive. GW commented that the staff there are excellent with the children. GH expressed that the reservoir is a great facility, and that he was heartened by how welcoming the reservoir staff are to pupils. JB advised that he is meeting with the reservoir in the coming weeks to discuss how to take the programme forward.	
8.3	<b>NC asked what is the reservoir's interest in connecting with school?</b> JB explained that the reservoir requires parking spaces for forthcoming events which the school can offer, and that they are keen to practise and get their programme off the ground. Ross noted that one child commented it was the best day of their life and they'd learnt to swim.	
8.4	JB noted that the majority of pupils who are on PSPs have increased their time in school and that two out of 11 on PSPs are keen to return to school on a full-time basis, so they are progressing with actioning that.	
8.5	JB attended first meeting with Kier, the company that has been awarded the contract for the new site. JB informed governors that more meetings are booked in and that Kier should be on-site in Fairwater on 29 <sup>th</sup> July.	
8.6	JB highlighted to governors that the school's LLC co-ordinator had been asked to be part of a Welsh Government video about Siarter Iaith, following the success of the programme.	
8.7	JB advised that Caroline Joy had her first day back on 21 May 2024 and that she is on a phased return with the aim of returning almost full time by July	
8.8	<b>GH and governors are delighted to see Caroline Joy back.</b>	
8.9	JB noted that they have experienced a period of teacher absence this last half term and that TAs have been stepping up. JB went on to thank TAs, praising	

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8.10	them for really stepping up. JB further noted that he really appreciates the TA role and the positive attitude demonstrated.	
8.11	JB informed governors that a student who is undertaking their Masters in psychology started last week who has settled in nicely.	
8.12	Discussion followed around student teachers	
8.13	<b>ACTION: GH requested that psychology students have in the past attended GB meetings and requested a verbal or written report to present to governors.</b>	
8.14	JB advised that he has emailed Owen Evans, the Chief Inspector at Estyn and as a result he will visit the school on 3rd October. JB reminded governors that it has been 10 years since the school was last inspected. Governors were looking forward to welcoming Estyn when the inspection takes place.	
8.15	Discussion followed around the delay in inspection.	
8.16	JB noted that there has been a lot to celebrate on Pupil Progress, and that he proposes to report back on this at the next meeting. Governors agreed.	
8.18	Referring to the Headteacher's report, JB advised that there have been 17 days of exclusions. JB further advised that over 8 years, exclusions have dropped by over 80% which reflects a different way of working.	
8.19	JB explained to governors that when excluding a pupil, reflecting on what you will do differently next time to avoid it is key and that there must be actions. JB further explained that they track exclusions and that the most important box is "what will we do differently to prevent this from happening next time". JB stressed that reflection, a restorative approach and addressing these matters with the children are key.	
8.20	<b>NC agreed that tracking exclusions is important and asked if there is an improvement in terms of handling the behaviour of children by following the reflective/restorative approach.</b> JB explained that generally they see a vast improvement.	
8.21	<b>JS asked who the "we" is when considering the reflective question "what can we do differently next time" and whether they reflect on how staff behaved in the lead up to an incident.</b> JB explained that the "we" is everyone and that includes reflecting on staff too. GW stated that staff do reflect and will reflect, accept and apologise if they could have done things differently.	
8.22	<b>NC acknowledged the very systematic approach to tracking exclusions and reflection and acknowledged it is very difficult to handle and asked how many times can JB and his staff assess, if they did things differently, might there be a different outcome.</b> JB explained that they reflect on all incidents informing governors that they will have a debrief after incidents to discuss if staff could do things differently next time and in respect of exclusions, he will speak to teams.	
	<b>JS asked Ross and GW whether they feel, as staff, confident and comfortable to challenge JB with his decisions.</b> Both answered that staff	

	do feel able to challenge JB's decisions. JB noted that he has a strong team and that they need to be able to openly challenge each other. JB further noted that he will also seek views of the staffing team.	
8.23	JB noted that when he joined The Court School, his aim was to dramatically reduce exclusions as it doesn't serve the child or others. JB went on to note that he would like to work towards 0 exclusions.	
8.24	<b>DS noted that there need to be consequences for unacceptable behaviour.</b> JB agreed, but noted that consequences could be internal sanctions that must work for the children.	
8.25	JB advised that around quarter of children are on PSPs which continues to reduce. JB explained that PSPs are shorter days that have to be agreed by parents, the LA and children's services are involved too. JB further explained that PSPs must be reviewed regularly.	
8.26	JB referred governors to the Headteachers Report where attendance figures were noted as: <ul style="list-style-type: none"> <li>• Whole school attendance for the term was <b><u>76.14%</u></b></li> <li>• Attendance for pupils who attended full time was <b><u>88.29%</u></b></li> <li>• 'Official' attendance for pupils who were supported with a PSP was <b><u>45.17%</u></b></li> <li>• Disaggregated figure for pupils who were supported with a PSP was <b><u>84.68%</u></b></li> </ul>	
8.27	Governors commented that attendance rates were pleasing.	
8.28	<b>AG asked if there was a way of including disaggregated data as a line in the table?</b> JB noted that they could probably do this for next year.	
8.29	<b>DS commented that the figures were pleasing and that it is the best thing for the children that they are here.</b>	
8.30	<b>Ross noted that it is important to recognise that kids really want to be here. Ross gave an example that a parent rang to report their child's absence due to illness, but that by 11am they had received another call from the parent to say that the child wanted to come into school</b>	
8.31	JB informed governors that there is one non-attender out of 42 children and that that child is too anxious to attend at the moment.	
9.	<b><u>Committee Reports:</u></b> <b><u>Finance</u></b>	
9.1	GH advised governors that there was a finance meeting on 1 <sup>st</sup> May. GH further advised governors that the school is facing a deficit budget. GH assured governors that officers at the council are assuring the finance committee that they do not necessarily see it as a problem or issue.	
9.2	GB informed governors that the finance committee has explained to the council officers that The Court School is a unique setting and that they cannot offer mixed classes and that the staff:pupil ratio is proportional, with no plans	

	to change it. GB advised governors that the council has accepted this point of view.	
9.3	GB informed governors that the school has applied to the council for a deficit budget and is awaiting approval from Mel Godfrey, Director of Education, but that they are expecting the application for a deficit budget to be agreed.	
9.4	JB noted that there is a big issue around the requirement for additional funding when children need to work in different ways, for example 1:1 or 2-to-1 as there is no additional funding for that. JB highlighted that it is really important that they continue to work this way because it is what is required for the children, despite not having additional funding for it.	
9.5	JB further highlighted that keeping children safe is key. GH agreed and advised that the council agree with them too.	
9.6	<u>Pay Committee date</u> Governors agreed to add this onto the next finance committee agenda.	
10.	<b><u>Review School Improvement Plan/Self Evaluation Progress</u></b> JB took the Governor Body through May update on priorities.	
10.1	1. Improve pupils ability to speak and respond to spoken Welsh. a. The School celebrated its first Welsh Eisteddfod. b. The school has achieved Siarter Iaith bronze award and is now working towards the silver award c. Welsh references are being used on social platforms	
10.2	2. To support pupils and families to make healthy choices a. Sports Xtra sessions are continuing b. JB noted that there are lots of activities that occur that are not always sports related but about just getting kids active, and Ross provided an example of getting the children playing with nerf guns which develops hand/eye coordination c. JB reported a successful immersion week, developing partnership with the reservoir, securing £1k from Kellogg's to buy fruit boxes that are delivered on Mondays and sent around all classes. JB noted that this initiative has had a massive impact on children who didn't used to eat fruit. JB would love to get a second box half way through the week but can't afford to	
10.3	3. Develop and embed assessment procedures specific to the complexity of learner a. Staff had a session related to best practise b. An assessment working party has been developed	
10.4	4. Play a. JB stated that in the most recent session with the educational psychologist they talked about rights to play, barriers to children's play, exploring psychology and the impact on the brain. JB stressed that play is a strength at the school and enables the children's' ability to develop trusting relationships	

	with adults.	
10.5	<p>5. Continue to develop the leadership skills of AOLE</p> <p>a. JB noted that a lot of work had been done in this area, though acknowledged that releasing AoLE co-ordinators is challenging work has been done on Siarter laith and the whole school approach to emotional and health and wellbeing.</p>	
10.6	<p><u>Self-Evaluation</u></p> <p>JB explained to governors that they are entering a period of reflection on School Improvement Priorities from 2023/4, considering the impact of their work over the course of the year and what the priorities will be next year.</p>	
10.7	<p>JB further explained that Estyn look at 3 inspection areas instead of 5 so to align with that the school will likely look at 3 main target areas as opposed to 5. JB shared some feedback from parents.</p>	
11.	<b><u>Health &amp; Safety Committee</u></b>	
11.1	JB reported to governors that he had met with Clive, the LA Health & Safety officer. JB informed governors that Clive had provided a list of outstanding jobs from RAMIS. From that list, JB advised that most jobs are complete, and that the Health & Safety Officer had advised that the list does not reflect the true picture as one of the main issues is linked to asbestos which requires the asbestos team to resolve and is therefore out of JB's remit and control. JB noted that he is required to complete the Emergency Response plan and to practise with children.	
11.2	JB updated governors on the wall which the LA has advised is structurally sound. JB advised that the Health & Safety officer does not think that it is structurally sound. JB informed governors that Rachel Smith (SOP) has advised that building services are visiting w/c 28th May to undertake works but that there is a possibility that the works will not be completed that week.	
11.3	JB informed governors that JS is meeting with Rachel Smith on 23/05/2024 and asked that he stress to Rachel the importance of completing the works before children return to school; JB further advised that if the work is not complete during half term, then the room cannot be opened to pupils	
11.4	JB asked JS to request that the monthly check-in meetings that are supposed to take place as a result of the school being a Category D+ building, with the LA, are reinstated	
11.5	JB informed governors that the room that had been out of operation because of an issue with the ceiling has been repaired, and the room is now operational.	
11.6	<b>Action: JS to report back to GB following his meeting with Rachel Smith at the next GB meeting.</b>	JS
12.	<b><u>Safeguarding</u></b>	
12.1	JB advised governors that they continue to follow safeguarding procedures, and that all concerns are recorded on My Concern.	
12.2		

JS

12.3	<p>JB informed governors that he and EP who is the Child Protection link governor, are due to meet after half term to review the Estyn Safeguarding Self Evaluation document.</p> <p>JB proposed reporting on CLA pupils at the next meeting, alongside learner profiles. Governors agreed.</p>	
13. 13.1  13.2  13.3  13.4  13.5  13.6	<p><b><u>Policies</u></b> JB advised that policies A-C came through on the HR Bulletin from the LA and that the Resolutions Policy and Traffic Management Policy were for approval.</p> <p><b><u>Resolutions Policy</u></b> JB reminded governors that he was presenting this policy for governor approval again because AG had pointed out in the last GB meeting, that at Page 2 of the policy it noted that it does not apply to school-based employees.</p> <p>JB advised that HR had directed him to the incorrect policy and that this was the correct policy to approve</p> <p><b><u>Traffic Management Policy</u></b> JB advised that he had made the amendments from this policy that AG had made at the last meeting and would like to put it forward for approval</p> <p><b><u>Health &amp; Safety Policy</u></b> JB advised governors that he had drafted the Health &amp; Safety Policy and incorporated comments from Clive, the Health &amp; Safety Officer.</p> <p>Governors agreed to adopt the Resolutions Policy, Traffic Management Policy and Health &amp; Safety Policy.</p>	
14. 14.1  14.2  14.3  14.4	<p><b><u>Governor Training &amp; development including compliance with mandatory training</u></b></p> <p><b>Action: Clerk to follow up mandatory governor training with new parent governor Christine Murrell and CM</b></p> <p>JB suggested that Ross delivers Governor Safeguarding training level 1 to governors at 4.30pm before the next FGB meeting. JS noted that NC may not be able to attend as he sits on the Finance Committee which meets before the FGB. JB proposed starting the next FGB meeting with Governor Safeguarding training level 1. Governors agreed.</p> <p><b>Action: JB to deliver Governor Safeguarding training level 1 at the start of the next FGB meeting.</b></p> <p>AG informed governors that she had attended Neurodiversity Training and reported that it would be good for governors for basic knowledge.</p>	<p>PC</p> <p>JB</p>
15. 15.1	<p><b><u>Correspondence</u></b> None</p>	
16. 16.1  16.2	<p><b><u>AOB</u></b> <b><u>Whole School Approach to Mental Health and Wellbeing</u></b> SJ is liaising with PC on arranging the circulation of the Governor questionnaire on the Whole School Approach to Mental Health and Wellbeing</p> <p><b><u>Parent/Carer Questionnaires</u></b> JB informed governors that feedback from parents and carers had been collected through the circulation of a questionnaire and a parent and carers session that SJ had hosted.</p>	



16.3	JB shared initial figures with governors explaining that they had so far received 16 out of 41 responses. JB advised governors that the response to the question on bullying has caused some concern, but that the question on how the school manages bullying has been positive. JB noted that some work is required on how bullying is perceived and what constitutes bullying.	
16.4	JB shared the report written by Dr Alyson following the Parent and Carers Session that she had run with SJ. JB noted that what he found interesting was discussion around school holidays which might be something to consider. JB went on to explain that whilst he acknowledges that there is a huge appetite for holiday provision, staff are so exhausted by the summer holidays that they may not have the workforce to run a holiday provision.	
16.5	<b>AG advised governors that she had spoken to Cardiff City Community Foundation yesterday who had advised that they are exploring putting on a holiday provision.</b>	
16.6	Discussion followed around holiday provision in the City.	
16.	<b><u>Date of next meeting.</u></b>	
16.1	FGB Meeting: Wednesday, 26 June @ 5pm Finance subcommittee: Wednesday 26 June at 4pm	
17.	<b><u>Confidential</u></b>	
17.1	None	

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**20th March 2024**

<b>Date:</b>	Wednesday 20th March, 2024
<b>Venue:</b>	The Court School
<b>Present:</b>	Cllr. Garry Hunt (Chair), LA Governor Amy Griffiths (AG) (Vice Chair), Parent Governor Emma Powell (EP), Parent Governor Sarah Jenkins (SJ), Teacher governor Jamyn Beesley (Headteacher)
<b>Apologies</b>	Naveed Chaudhry (NC), LA governor Ceri Gibbon (CG), Community Governor Chloe McBratney (CM), Community Governor Glynis Webb (GW), Staff governor Cllr. Jon Shimmin (JS), LA Governor Denise Sargent (DS), Community Governor Christine Murrell (CM), Parent Governor

<b>Ref:</b>	<b>Item</b>	<b>Owner</b>
1.	<b><u>Welcome and Apologies</u></b>	
1.1	Chair welcomed governors.	
1.2	Apologies received for NC who is on Ramadan, CG, GW, JS whose wife is unwell, DS and CM.	
1.3	The meeting was not quorate and it was agreed that no decisions would be made at this meeting	
1.4	It was agreed that at the next meeting, minutes from GB meetings on 31st January and today would be reviewed.	
2.	<b><u>Declaration of interest on items on the agenda</u></b>	
2.1	None	
3.	<b><u>Approval of minutes of previous meeting</u></b>	
3.1		

J.H. 27.24

	As the meeting is not quorate, the Chair recommended approval and accepting the minutes from the GB meeting on 31st January at the next meeting	
4. 4.1	<b><u>Matters arising</u></b> Roll to next meeting	
5. 5.1	<b><u>Review of governing body membership and terms of office</u></b> To be reviewed at the next meeting as the meeting was not quorate	
6. 6.1	<b><u>Governor training and development including compliance</u></b> <b>Action: Clerk to follow up mandatory governor training with new parent governor and CM</b>	PC
6.2	<b>Action: Governor Safeguarding training level 1 required for NC and new parent governor.</b>	JB
7. 7.1	<b><u>Headteachers Report</u></b> To be covered at the next GB meeting.	
8. 8.1	<b><u>Committee reports</u></b> <b><u>Curriculum Committee</u></b> SJ advised that there has been discussion regarding the purchasing of a PSE package online, that all staff can access. SJ added that this is an area that requires further development.	SJ
8.2	SJ informed governors that AOLE leads had been released for reflection and planning, to input information into their folders	
8.3	<b>Action: SJ will schedule a curriculum meeting for next term by the end of the week</b>	
8.4	<b><u>Finance Committee</u></b> JB provided an update and informed governors that he and GH had met with Mel Godrey, the Director for Education, and further informed governors that they had made the point that the LA does not recognise the needs of the children nor the staffing levels to support the children in the trauma informed way that is needed, which requires sometimes 1-2-1 or 2-2-1 staffing ratios if children are in times of crisis	
8.5	JB informed governors that they would end the financial year 2023/4 with a £90K deficit and a new budget for 2024/5 with a £300k deficit. JB noted that this is concerning, but confident that around £50k cost savings can be made.	
8.6		

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8.7	JB informed governors that he will work with the Deputy Head and Emma G to look at remodelling teams, and as staff are leaving they will be encouraged to look at the staffing model	
8.8	JB requested governor support for imminent recruitment. AG and EP volunteered to support with this	
8.9	<b>A governor asked if there is scope for the therapeutic role that other ALN settings offer to be integrated at the Court School.</b> JB advised that he would like that to be integrated here and that most senior TAs are therapeutic practitioners.	
8.10	Discussion followed around trauma training for staff and the need to balance releasing staff for training with staffing classrooms	
8.11	Short discussion followed around staff retention and finding a staffing model required to support 1-2-1 requirements where needed, whilst maximise budget too	
8.12	<b>GH noted that the school finance officer, Paul has stated that JB and the school are managing the budget and that LA officers made the point in the meeting that the budgetary situation is not a reflection on the school.</b>	
8.13	<u>Health and safety Committee</u> Governors expressed disappointment with the lack of support from LA in relation to school infrastructure and buildings.	
8.14	JB informed governors that he has been chasing the LA for the fixes that they had agreed to but has not received a response from the LA.	
8.15	JB informed governors that they have a child who requires a 1-2-1 and has their own space at the top of the school which was working very well, however, part of the plaster came down in that space. JB advised that there had been a temporary fix on it and that the LA advised him not to use the room. JB explained to governors that since this has happened the child has really deteriorated and become dysregulated. JB advised that he has followed up with the LA 5 or 6 times but is not getting answers. JB informed governors that the change of room is catastrophic for the child. child is working in a separate room that is not working for him.	
8.16	JB advised that the Health and Safety policy requires a redraft and he will bring this to the next meeting	
	<b>Action: JB redraft Health and Safety Policy</b>	JB

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9.	<b><u>Update on CLA</u></b>	
9.1	As a result of low governors in attendance, JB requested that he provide an update at the next meeting. GH and governors agreed.	
9.2	<b>JB agreed to meet with EP to discuss the ESTYN Safeguarding Self Evaluation</b>	
10.	<b><u>Child protection/safeguarding</u></b>	
10.1	A safeguarding issue that had been raised was discussed. LA had given very clear advice that there is no further action. JB will ensure that DSP phone numbers are listed on the newsletter and will reiterate to parents and carers that if there are issues, to speak to the school.	
10.2	JB informed governors that the child protection/safeguarding level 3/ safeguarding training role is coming back to JB which will be challenging. JB advised that he will speak to SJ outside of this meeting about accessing some of that training.	
10.3	JB noted that the Deputy Headteacher is in the corridor with children all day every day, but that there are case conferences to attend as well as other safeguarding meetings, so will speak with SJ outside of this meeting to discuss managing the safeguarding role together.	
11.	<b><u>SIP Update - Update on healthy eating and drinking</u></b>	
11.1	SJ provided an update on the whole school approach to mental and emotional wellbeing, noting that she will provide governors with a questionnaire to fill which JB suggested doing together in the meeting on 1st May.	
11.2	SJ advised governors that January's inset day focussed on the Eat Well guide with staff receiving training to put healthy eating into practice in the classroom and raising awareness amongst pupils. Information also went out to parents via the school newsletter.	
11.3	SJ informed governors that all pupils have access to fresh fruit in school and that a Right of the week has focused on Access to Healthy Food and Drink.	
11.4	<b>GH asked if access to the fresh fruit will continue given the budget situation.</b> JB advised that he would like it to continue but that it will be limited to one box JB advised that the school has applied for £1000 from Kellogg's that can be used to enhance what the school does in terms of breakfast offering, which can be flexibly used.	

11.5	<p><b>AG asked whether the school still receives food donations from Morrisons.</b> JB advised that they do not receive as much now, as the community lead there has moved on, but it may be something that SJ can pick up. JB expressed that he would like SJs role to evolve, to be able to potentially have time out of the classroom to continue this sort of work.</p>	
11.6	<p>SJ shared a folder with governors on evidence collated for Healthy Informed Individuals, one of the four core purposes. JB advised governors that there are folders of evidence for each core purpose.</p>	
11.7	<p>JB informed governors that the Police School Liaison Officer Program funded by the Welsh Government is ending. AG expressed disappointment with this.</p>	
11.8	<p>JB went on to suggest to governors that the leadership team will need to consider a costing strategy to enable external interventions to continue as he is keen for people to continue to visit and work with the children through the year, for example Sports Extra, but there will be a budget to manage.</p>	
11.9	<p>JB informed governors that he is meeting with the Llanishen Reservoir to discuss them utilising the school car park for weekend events. JB advised that the Reservoir have offered to provide 4-6 water-based taster activity sessions for free.</p>	
11.10	<p><b>Action: Session required to be set up for the nutritionist to talk to parents</b></p>	JB
11.11	<p><b>EP asked if staff can have an online portfolio that they can add training to?</b> JB explained that there is a learning passport linked to EWC that teachers and TAs have so that they can upload information about their professional development to. JB suggested that it might be something that the EWC can come in and talk to staff about which could support with retention</p>	JB
11.12	<p><b>Action: JB to explore EWC learning passport and linking to staff retention</b></p>	
12.	<p><b><u>SIP Update - Welsh update</u></b></p>	
12.1	<p>Carolann shared the Siarter Iaith Gymraeg powerpoint and made available the booklet that includes the WG framework and evidence for governors to review.</p>	
12.2		

JB

12.3	Carolann explained that Siarter Iaith Gymraeg is a national framework that every school in Wales is invited to take part in.	
12.4	There are 3 levels Bronze, Silver and Gold to progress through. CSC is very supportive with the process, and there is free training that the school can access	
12.5	Started the Bronze journey before Christmas and sharing the presentation that she presented, which is attached to the minutes.	
12.6	Carolann referred to the presentation giving a detailed overview of targets, evaluation and next steps.	
12.7	JB acknowledged the huge amount of work that Carolann has put into the Siarter Iaith Gymraeg, thanking her for her passion and hard work which JB appreciates. JB also thanked TAs Laura, Ollie and Kelsey for the work that they have put in.	
12.8	<b>AG expressed that she really likes the approach that everyone is a Welsh speaker.</b>	
12.9	<b>GH do we have pupils who speak Welsh at home?</b> Carolann advised that the school does not have pupils from Welsh speaking homes but that there are pupils who have come from Welsh-medium primary schools. Carolann added that children who they may not expect to grasp the language, do grasp it and are proud of their ability to speak Welsh.	
	<b>GH requested that the governing body has regular updates on the use of the Welsh language and how the journey is progressing.</b>	
13.	<b><u>Policies</u></b>	
13.1	<b><u>Resolutions Policy</u></b> JB advised that this is an LA policy sent by the LA and that schools are advised to adopt it. AG noted that at Page 2 of the policy it notes that it does not apply to school-based employees.	
13.2	<b>Action - JB to query this with the LA as the appendix mentions school.</b>	
13.3	<b><u>Traffic Management Policy</u></b> JB advised that this is an important policy that ESTYN looks at from a safeguarding point of view. JB further advised that this is an evolution of an existing policy. AG noted at the bottom of para p3 some changes are needed in respect of the use of "vehicles" rather than "minibuses".	

J.41

13.4	Governors agreed to adopt the Traffic Management Policy at the next meeting of the governing body.	
14. 14.1	<b><u>AOB</u></b> None	
15. 15.1	<b><u>Correspondence</u></b> None	
16. 16.1	<b><u>Confidential</u></b> None	
17. 17.1	<b><u>Date of next meeting.</u></b> FGB Meeting: Wednesday, 1st May @5pm Finance subcommittee: Wednesday 1st May at 4pm	