



**MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE COURT
SCHOOL HELD ON WEDNESDAY 20th OCTOBER 2021 AT 5.00PM - VIA
MICROSOFT TEAMS**

PRESENT: G Hunt (Chair), R Cadwallader, J Shimmin, R Bent, E Cousins, S Bounds and J Beesley (Headteacher).

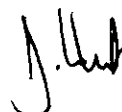
ALSO PRESENT: Claire Jones (Clerk).

Minute		Action
1.	Welcome and Apologies for absence.	
1.1	The Clerk welcomed governors to the meeting.	
1.2	Apologies were received and accepted for D Sargent, S Jenkins, and G Webb. N Pearson was not present.	
1.3	The meeting was quorate.	
2.	Governors Code of Conduct.	
2.1	The Code of Conduct was emailed to governors prior to the meeting.	
2.2	It was agreed that the elected Chair would need to liaise with Governor Services on certain issues. The Code of Conduct was agreed, and would be signed by the elected Chair.	
3.	Election of Chair and Vice Chair.	
3.1	The Clerk asked for nominations for Chair of Governors. Governor G Hunt was nominated as Chair, and accepted.	
3.2	The Clerk asked for nominations for Vice Chair of Governors. Governor D Sargent was nominated as Vice Chair.	
4.	Declaration of interest in agenda items.	
4.1	None.	
5.	Register of Business Interests.	
5.1	To be returned to the Clerk electronically.	

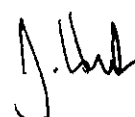
J. Hunt 27.1.22

9.3	The Curriculum & Standards Committee was changed from the full governing body to governors Roger Bent, Rhys Cadwallader, and Sarah Jenkins.	
9.4	Link governors for Curriculum were R Bent and R Cadwallader.	
9.5	The Headteacher discussed adding a link governor for Wellbeing.	
10.	Governor training and development.	
10.1	It was discussed that there was no Health & Safety training available to governing bodies by the local authority.	
10.2	S Bounds would be attending training on Data and Finance.	
11.	Committee reports.	
11.1	<u>Finance</u> The Finance Committee had met prior to the meeting. In future, the minutes of the Finance Committee meetings would be emailed to the full governing body.	
11.2	There were no major financial issues. The Accelerated Learning Grants (RRRS) for 20-21 and 21-22 had a positive impact on school budgets.	
11.3	School support staff in Wales had rejected the pay offer for 21-22 of 1.75%. The 1.75% pay award for teachers would be funded by the local authority.	
11.4	The annual payment to the Clerk to Governors at The Court School would be discussed under Confidential Items.	
11.5	It was discussed that all schools were required to have a Covid Risk Assessment in place, Governor J Shimmin had checked the draft assessment, and governor approved the assessment.	
12.	Headteacher's Report.	
12.1	The Headteacher advised that there had been no new school related Covid cases.	
12.2	<u>Staffing</u> Teacher and governor S Jenkins had been asked to join the school as an associate or part time member with Trauma Informed Schools and wellbeing. Ross Fitzpatrick is the school's Acting Deputy Headteacher.	

	<p>Emma Gudgeon had taken over the school admin role on a full time supply basis.</p> <p>Governors agreed for a permanent Admin. Role to be advertised on eTeach. Governors E Cousins, R Bent, and R Cadwallader offered to assist with shortlisting and interviews.</p> <p>The Headteacher advised that the school would be supporting Cardiff University's Applied Psychology degree where students spend a year of their course in the workplace.</p> <p>The school had received two applications. S Jenkins and the Headteacher would be interviewing.</p>	
12.3	<p><u>Premises</u></p> <p>The new roof on the Manor House would take approximately 6 months to complete.</p> <p>Work on the playground had been completed.</p>	
12.4	<p><u>School Improvement Plan</u></p> <p>The SIP would be the focus of the next full governing body meeting.</p>	
12.5	<p><u>Consortium/ Estyn</u></p> <p>The Headteacher would be attending an Estyn 'drop in' event on 21st October 21.</p>	
12.6	<p><u>Behaviour</u></p> <p>The Headteacher advised that the pandemic had made it difficult to provide pupils with consistency. However, generally behaviour this term had been really positive, and staff dealt with any incidents well.</p> <p>Fixed term exclusions and pupils were now able to attend school trips.</p>	
12.7	<p><u>Attendance</u></p> <p>Attendance was 77.15% which had been heavily impacted by the pandemic.</p>	
12.8	<p><u>Any Other Business</u></p> <p>The local authority School's Organisation Planning (SOP) Team wanted to meet with the governing body on Wednesday 10th November at 6pm via Microsoft Teams.</p> <p>The Headteacher would raise the importance of having class sizes of 6 pupils.</p> <p>The local authority had published a consultation document regarding the new school building. The Headteacher provided a link.</p>	



13. 13.1	Review of Policies. The Charging and Remissions Policy was emailed to governors prior to the meeting. The Headteacher had liaised with the local authority/ Audit Section. The policy was approved by governors, along with the Resolution Policy.	
14. 14.1	Children who are looked after. The Headteacher advised that all 5 pupils were doing well.	
15. 15.1	Health & Safety. Link governor for H&S J Shimmin had nothing to report. J Shimmin would contact the school's new H&S Officer, and would liaise with the Headteacher to review the school's H&S Policy.	JS/JB
16. 16.1	Safeguarding. The Headteacher advised that the online platform My Concern was very effective.	
17. 17.1	Calendar of meetings. 1 st December 21 9 th February 22 30 th March 22 18 th May 22 29 th June 22	
18. 18.1	Correspondence. There was no correspondence.	
19. 19.1	Any Other Business. The Headteachers made governors aware of the school's Register of Gifts and Hospitality.	
19.2	A discussion took place regarding signing the approved minutes of the full governing body meetings. The Clerk would post the meeting 'pack' to the Headteacher following each meeting.	CJ
19.3	It was discussed that the approved minutes of meetings be published on the school website, obviously taking note of any issues with confidentiality.	JB
19.4	The Headteacher advised that the Audit Section had categorised the school as 'Effective with Opportunity for Improvement'. The Headteacher would be sending a management response to the Audit Section.	JB



20. 20.1	Determination of matters to be regarded as confidential. Minute 11.4	
21. 21.1	Date, time, and focus of next meeting. The next meeting was arranged for 1 st December 21, and the School Improvement Plan was to be the focus of the meeting. Feedback from the Psychology Student working in the school, and an update from Outreach Teacher Neil Purcell on how past pupils were doing in secondary school would also be discussed.	

